

Meena H. Rajan

BAR ADMISSIONS

Virginia State Bar (October 2011)
U.S. District Court, Eastern District of Virginia (December 2011)
District of Columbia (December 2012)

EDUCATION

George Mason University School of Law, Arlington, VA
Juris Doctorate, *Cum Laude*, May 2011
Associate Editor – *George Mason University Civil Rights Law Journal*

Haverford College, Haverford, PA
Bachelor of Arts in History, Departmental Honors, May 2000

LEGAL EXPERIENCE

The Myerson Law Group, Reston, VA June 2012 – present
Associate Attorney

Represent clients in domestic relations matters including divorce, custody and visitation, child and spousal support and adoption. Defend clients in criminal matters including robbery, possession of narcotics, larceny and traffic offense, including DWI. Represent clients in civil matters including collection and contract cases. Draft pleadings, respond to discovery, request discovery and represent clients in court on motions.

Clark Law Group, Washington, DC November 2011 – May 2012
Associate Attorney

Represented plaintiffs in employment suits under ADA, Title VII, ERISA, FLSA, Maryland and DC statutes. Assisted plaintiffs in cases adjudicated by administrative agencies including EEOC, DC Office of Human Rights and DC Office of Employee Appeals. Drafted pleadings including complaints, oppositions to motions to dismiss, and oppositions to summary judgment. Drafted interrogatories, requests for document production and assisted with depositions.

Strayer University, Herndon, VA February 2011 – October 2011
Legal Intern

Researched regulations governing higher education programs. Prepared applications for state education agencies for new and modified programs. Researched statute of limitations for debt collection in 20 states. Performed research and analysis for labor and employment issues. Drafted letters in contract disputes and employment termination grievances.

AARP Foundation Litigation, Washington, DC September 2010 – January 2011
Legal Intern

Researched issues regarding collective action lawsuits for age discrimination under the ADEA including class certification and use of statistics. Assisted in preparing witnesses for depositions. Reviewed discovery documents.

U.S. Office of Special Counsel, Washington, DC May 2010 – August 2010
Legal Intern

Interviewed federal whistle blowers regarding disclosures of improprieties in federal government agencies. Wrote letters to whistle blowers regarding disclosures. Referred cases to agency's Inspector General or Department Secretary for investigation when statutory standard was met. Researched federal law when violation of law alleged.

George Mason University, Fairfax, VA May 2009 – August 2009
Law Clerk, Office of University Counsel

Researched weapons prohibitions on school property for upcoming litigation. Researched Title VII retaliation claims and temporal proximity cause of action for EEOC complaint. Revised Mason Contracting Guidelines Handbook. Created template for contracts with affiliate organizations that provide clinical experience for nursing students.

Legal Services of Northern Virginia, Fairfax, VA June 2008 – August 2008
Intern

Assisted staff attorneys representing low income clients in civil matters including housing, domestic relations, employment and consumer advocacy. Wrote documents including motion to vacate judgment, pleadings and answers. Researched laws regarding fees for late payment of rent and prepared memo future cases.

PROFESSIONAL ASSOCIATIONS

Fairfax Bar Association
American Bar Association

OTHER EXPERIENCE

George Mason University, Fairfax, VA
HR Operations Coordinator
HR Customer Service Supervisor
Human Resources Assistant

February 2007 – May 2010
June 2005 – February 2007
June 2004 – June 2005

Revised 11/13/13